

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: SPECSINTACT

1. References:

a. ER 1110-2-1201, Specifications Engineering, dated 30 June 1997 (in final preparation and scheduled to be printed and distributed by 30 June 1997).

b. CECW-EP memorandum to MSC dated 31 December 1996, subject: SPECSINTACT Training.

2. Reference 1.a. mandates that a requirement to use SPECSINTACT for production of Civil Works project specifications will be included in all procurement of A-E design services beginning 30 June 1997 and that, effective 30 June 1998, SPECSINTACT is required to be used for producing all Civil Works project specifications.

3. In view of this action, and in support of the CG's strategic plan for "One Corps, One Regiment, One Team," the use of SPECSINTACT is mandatory for in-house and A-E production of project specifications for all FY 00 and future military projects where use of CEGS or CEAGS is required by regulation. The implementation of this new policy is considered to have ***routine application*** as defined by ER 1110-345-100, i.e., the policy applies to all FY 00 and future projects, or those projects which may be deferred to FY 00 or beyond, if received prior to 35 percent concept design completion. Specifications for projects passed the 35 percent design stage that have been shelved, or for completed projects that may be deferred to FY 00 or beyond, need not be revised solely for the sake of using SPECSINTACT. This policy has been incorporated into ER 1110-345-700, Drawings, Design Analyses, and Specifications (consolidating and superseding ER 1110-345-700, 710, and 720), which will be published in May 1997.

4. I ask for your full support in implementing this policy. SPECSINTACT is an effective tool that has been evolving and improving since Headquarters adopted the system in 1987 as the official means for producing and maintaining our guide specifications. Numerous quality assurance features have been incorporated into the system to reduce hours spent on verifying the accuracy of technical, testing, submittal, and execution requirements contained in specifications. Over the past year, we have worked closely with many district representatives to resolve concerns over system operation and to incorporate user-requested changes to better accommodate your job processing requirements, e.g., increased processing speed, a *WordSpec* add-in to allow editing functions in *Microsoft Word*<sup>®</sup>, and improved document management capability.

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5. Even with these significant advancements, I recognize that the success and future of SPECSINTACT depend on your commitment to its use and a continuing evaluation of system functions and technical performance. We will need your recommendations, feedback, and lessons learned to help us maintain the system state-of-the-art and responsive to your needs. For districts that may need assistance with SPECSINTACT, the Kennedy Space Center (KSC) maintains a dedicated SPECSINTACT User Support Desk at (407) 853-2291. KSC also maintains a web site at URL [www-de.ksc.nasa.gov/specsintact](http://www-de.ksc.nasa.gov/specsintact) to accept user feedback and to provide access to the latest software releases, the on-line *User Guide*, and other current news. Additionally, CECW-EP has arranged for on-site SPECSINTACT training in accordance with reference 1.b., and we have expanded the PROSPECT Course 185, Specification Writing for Construction Contracts, to include four hours of SPECSINTACT job processing and editor instruction.

6. Future plans for SPECSINTACT include another add-in to interface the system with *WordPerfect*® and software modifications to allow the automatic generation of abridged specifications from parent CEGS files, thereby eliminating the need to maintain a separate CEAGS database. SPECSINTACT will also be used in a Tri-Service CADD/GIS Center project to link and integrate automated project specifications to project CADD drawings and MCACES cost data to save work and avoid conflicts in contract documents.

7. Related to this, Military Programs and Civil Works are working together to combine the CEGS and CWGS guide specification systems into a single set of documents that will retain the title *Corps of Engineers Guide Specifications (CEGS)*. This will eliminate the confusion we send the A-E community by having two sets of agency specifications. To streamline ongoing development and maintenance of the combined Military Programs and Civil Works CEGS, we will also consolidate the CEGS and CWGS Notice Programs under one office. This transition is expected to begin next fiscal year.

8. The Directorate point of contact for these efforts is Rick Dahnke, CEMP-EA, telephone (202) 761-1203.

FOR THE COMMANDER:

KISUK CHEUNG  
Chief, Engineering Division  
Directorate of Military Programs

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